



Cults Otters Amateur Swimming Club

Job Description: Level 2 & Level 3 Teacher (Senior Teacher)

Accountable to: LTS Co-ordinator – Administrator / Training

Responsible to: LTS Co-ordinator - Wetside

Required Qualifications

ASA Teachers Certificate Level Two or Three
Provisional or full licence from Scottish Swimming
Disclosure Scotland Checked
Child Protection Course
National Rescue Test Certificate
IOS Insurance

Skills Required:

- Ability to teach swimming at all levels
- Sound organisational skills.
- Ability to communicate with effectiveness, via email, telephone and face to face
- Team working
- Ability to supervise junior teachers and assistants

Aims

- Creation and maintenance of an environment in Cults otters LTS that will promote the teaching and learning of swimming among beginners and facilitate the development of swimmer skills to the benefit of the children involved and swimming in general.
- Teaching of beginners to feel at ease in the water and develop sound basic techniques that can be built upon in the process of developing the potential of swimmers.
- Provision of high quality teaching programmes.
- Provision of clear, progressive and accessible development pathways for swimmers of all abilities

MAIN DUTIES

Organisation

- Implementing a comprehensive Learn to Swim program, Syllabus Aqua 1 - 5.
- Be the responsible person at each of the teaching venues used by Cults Otters taking responsibility for pool health and safety, overall management of classes and supervision of more junior staff



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Provision of high quality swimming lessons

- Provide high quality swimming lessons appropriate to the level and Aqua syllabus being taught
- Responsible for design and delivery of the swimming programme for the classes allocated to you within the overall Cults Otters Aqua framework
- Take registers at the start of each session and ensure assessment is carried out on a continuous basis throughout the term and noted on the register tick sheets
- Attend any skills sessions arranged by Cults Otters
- Attend regular CPD sessions run by IOS

Management of Assistants

- Supervise assistants during lessons, giving clear direction and instructions.
- In the case of assistants failing to attend a session, ensure available assistants are allocated to classes which require most support

Communication

- Attendance at the termly teachers Meeting and other adhoc meetings (on request)
- Report any issues back to the LTS co-ordinator (administration) in a timely manner
- Refer parent queries to the LTS Co-ordinator
- Ensure completed registers and transfer sheets are handed in each term by the date requested to the LTS co-ordinator
- Ensure a smooth transition between Otters LTS program and Otters Junior Coaching squads through the promotion of swimmers to Otters bridging sessions (Otter Cubs).

Time Commitment:

- Commitment to allocated class times

Remuneration

- £14.00 per hour
- Senior Teachers are self employed and responsible for their own Tax and National Insurance

Signatures:

Senior Teacher _____ Date: _____

LTS Coordinator Administrator / Training _____ Date: _____

Chairperson _____ Date: _____