



Cults Otters Amateur Swimming Club

Job Description: LTS Assistant

Accountable to: LTS Co-ordinator – Administrator / Training

Responsible to: LTS Co-ordinator - Wetside

Required Qualifications

Disclosure Scotland Checked if over 16
Child Protection Course if over 16
National Rescue Test Certificate if over 16

Skills Required:

- Knowledge of swimming basics
- Ability to communicate with young swimmers especially those who may be nervous or lack confidence
- Ability to communicate with effectiveness, via email, telephone and face to face
- Team working

Aims

- Creation and maintenance of an environment in Cults otters LTS that will promote the teaching and learning of swimming among beginners and facilitate the development of swimmer skills to the benefit of the children involved and swimming in general.

MAIN DUTIES

Organisation

- Assisting the teacher to implement a comprehensive Learn to Swim program, Syllabus Aqua 1 - 5.
- Organising equipment and teaching aids poolside and keeping deck areas tidy
- Putting equipment away after use ensuring that storage areas are kept tidy and well organised

Provision of high quality swimming lessons

- Under supervision of a teacher assist in providing high quality swimming lessons appropriate to the level and Aqua syllabus being taught
- To be flexible and assist in lessons as instructed by the senior teacher at each session
- Attend any skills sessions arranged by Cults Otters

Learning and development

- To assist in a range of Aqua levels to learn from teachers
- To undertake level 1 training when eligible to do so



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Communication

- Attendance at LTS Meetings (on request)

Time Commitment:

- Commitment to allocated class times
- Willingness to cover for other assistants as requested

Remuneration:

- £4.00 per hour
- Assistants are self employed and responsible for their own Tax and National Insurance

Signatures:

Assistant _____ Date: _____

LTS Coordinator Administrator / Training _____ Date: _____

Chairperson _____ Date: _____